





	Ask this question	Uncover these problems	Propose these solutions	Highlight these benefits
 <p><b>Efficient workflows</b></p>	<p>Are users frustrated by how long it takes to scan a document?</p>	<ul style="list-style-type: none"> <li>▶ Long queues at the MFD.</li> <li>▶ Scanning time eats into important tasks.</li> </ul>	<p><b>Integrated Scanning:</b> Set up efficient scan workflows for users and groups.</p> <ul style="list-style-type: none"> <li>▶ Scan settings and destinations follow users to any compatible MFD in real time.</li> <li>▶ Multiple scan actions to create digital 'smart documents' (users only see actions purposely configured for them).</li> </ul>	<p>Quick and efficient scanning, uploading, and editing of documents with a few clicks.</p> <ul style="list-style-type: none"> <li>▶ Users can get back to their important to-dos.</li> <li>▶ IT teams save time by quickly rolling out the same scan actions across one or multiple devices.</li> <li>▶ All scan actions can be tracked and monitored just like print and copy.</li> </ul>
 <p><b>Efficient transit</b></p>	<p>Are users frustrated by how convoluted it is to get a scan to its desired destination?</p>	<ul style="list-style-type: none"> <li>▶ Laboriously downloading and moving scanned documents via desktop computers.</li> </ul>	<p><b>Scan to Email:</b> Scan directly to email accounts.</p> <p><b>Scan to Folders:</b> Scan directly to personal and network folders.</p> <p><b>Scan to Cloud Storage:</b> Scan directly to Google Drive, GSuite, Dropbox, SharePoint Online, Microsoft OneDrive, Box, Evernote, and pCloud.</p> <ul style="list-style-type: none"> <li>▶ Users only need to set up and authorize once.</li> </ul>	<p>By allocating print activity and costs to different user groups and allocating quotas, schools can influence print behavior to reduce waste and save money.</p>



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# 30%

Data workers waste 30 percent of their time - on average 14 hours per week - because they cannot find, protect or prepare data.

**IDC The State of Data Discovery and Cataloging**

# 20%

They waste another 20 percent of their time - 10 hours per week – building information assets that already exist.

**IDC The State of Data Discovery and Cataloging**

	Ask this question	Uncover these problems	Propose these solutions	Highlight these benefits
 <b>Break down documents</b>	<p>Are your scanned PDF documents text searchable?</p> <ul style="list-style-type: none"> <li>▶ If not, do users complain it takes too long to search for information in scanned PDFs?</li> </ul> <p>Are users recreating documents in order to make a few edits?</p> <p>Is an ISO compliant digital archive important to your business?</p> <p>Do you scan large batches of documents?</p> <p>Have you experienced issues around the poor quality of scanned documents?</p>	<ul style="list-style-type: none"> <li>▶ Spending too long trying to locate information in scanned PDFs</li> <li>▶ Recreating whole documents from scratch just to add a few text edits</li> <li>▶ Digital archive does not meet ISO standards</li> <li>▶ Time wasted manually splitting batch scanned PDFs into individual documents or removing blank pages</li> <li>▶ OCR processing taking a long time due to poor quality of scanned documents</li> <li>▶ Need a scalable scanning solution that can also be hosted in the Cloud</li> </ul>	<p><b>OCR:</b> Create text-searchable and editable PDFs with a choice of PaperCut Cloud OCR, using our cloud services, or locally hosted OCR for customers who want their scanned documents to remain onsite</p> <p><b>PDF-A:</b> Generate ISO compliant documents for digital archiving</p> <p><b>Batch splitting</b> and blank page removal: Easy separation of individual documents when scanning in bulk and automatic removal of blank pages from scanned originals</p> <p><b>Image enhancements:</b> Despeckle and deskew automatically removes blemishes and straightens scanned documents enabling faster OCR processing</p> <p><b>OCR &amp; Document Processing pack:</b> An add-on purchase that provides powerful scan functionality on-prem and on multiple servers</p>	<p>Spend less time searching for keywords within your smart scanned documents and avoid recreating documents from scratch just to make a handful of edits. Be confident with an ISO compliant digital archive and more productive scanning workflows.</p>